

**NATIONAL ASSOCIATION OF BENEFITS & INSURANCE PROFESSIONALS
OHIO CHAPTER | POLICY AND PROCEDURE**

POLICY TITLE: Implementation of Policies and Procedures
CLASSIFICATION: Board/Executive
POLICY NUMBER: 2008-0303
MOTION: Bob Quirk
SECONDED: Rick Bogucki
DATE SUBMITTED (INITIAL): March 20, 2008
DATE APPROVED: March 20, 2008
APPROVED BY: Board of Governors

AMENDED: February 2010
MOTION: Carol Conway
SECONDED: John Woods
APPROVED: Board

RENEWED: January 19, 2012
MOTION: John Woods
SECONDED: Sam Fiorentino
APPROVED: Board
SUNSET DATE: February 2014

RENEWED: March 20, 2014
MOTION: Dave Kross
SECONDED: Debbie Boop
APPROVED: Board
SUNSET DATE: February 2016

RENEWED: February 18, 2016
MOTION: Mark Ruzic
SECONDED: Debbie Boop
APPROVED: Board
SUNSET DATE: February 2018

RENEWED: March 12, 2019
MOTION: Carol Conway
SECONDED: Ingrid Martin
SUNSET DATE: March 2023

RENEWED: January 19, 2023
MOTION: Andrew Toppin
SECONDED: Barb Gerken
SUNSET DATE: March 2025

Purpose: To facilitate the process of implementing new and amended policies and procedures and disseminating information about such to membership.

Policy: All new and amended policies and procedures shall be considered to be ratified and applicable upon the approval of the Board / amended date. The P & P committee shall include the By-Laws chair / co-chair and NABIP Ohio Secretary / Treasurer.

Financial Impact: Implementation of the P & P will incur no new operating cost.